



## **GOVERNMENT RELATIONS COMMITTEE**

### **TERMS OF REFERENCE**

#### **PURPOSE**

To advise the Board of Directors on directions and focus for relations with government at all levels.

To develop and maintain a government relations plan and facilitate on an ongoing basis the implementation of government relations initiatives which promote and advance the mission and operations of CASA

To advocate to government the importance of the mental health of infants, children, adolescents and their families

#### **MEMBERSHIP** (Appointed by the Board of Directors)

Chair

Four or more additional CASA Board Members

Up to two Board members of the CASA Foundation

Ex Officio: Chair, CASA Board

Chief Executive Officer, CASA and CASA Foundation

Up to two Community Advisory Members

#### **RESPONSIBILITIES**

The government relations committee acting in an advisory capacity to the Board shall:

1. Plan, develop and implement government relations initiatives consistent with CASA's strategic plan.
2. Evaluate the results of the committee's and CASA's government relations initiatives.
3. Assist in the coordination of contacts with government by the CASA board and senior staff.
4. Foster relationships and build awareness with government and the community to ensure that infant, children and adolescent mental health and youth addiction is seen as a priority.
5. Liaise with the CASA Foundation to ensure consistency of messaging regarding government relations initiatives.

**FREQUENCY OF MEETINGS**

Quarterly or more frequently as required, at the call of the Chair

**REPORTING TO**

Board of Directors

**QUORUM**

50% +1

**MINUTES**

The Government Relations Committee shall keep minutes of its proceedings and the Chair or designate shall report them to the next meeting of the Board of Directors.