



BOARD ACCREDITATION COMMITTEE TERMS OF REFERENCE

PURPOSE

The Accreditation Committee's purpose is to provide leadership to the Board of Directors through the Accreditation process.

MEMBERSHIP

Chair (appointed by the Board of Directors)

Three or more additional Board Members appointed by the Board of Directors

Ex Officio:

- Chair, CASA Board of Directors
- Chief Executive Officer

Others as appointed by the Board

DUTIES AND RESPONSIBILITIES

The Board Accreditation Committee acting in an advisory capacity to the Board performs the following duties:

- Ensure the Board is familiar with Qmentum program and the standards for the governance team;
- Develop and implement a team action plan based on the team's self-assessment results/Roadmap;
- Participate in the on-site survey as required, and;
- Engage staff in self-assessment related work.

FREQUENCY OF MEETINGS

On the call of the Chair.

ACCOUNTABILITY

The Accreditation Committee reports to the Board of Directors. Minutes of each meeting will be provided for Board acceptance at the next Board meeting.

QUORUM

50%+1